



## **SKILLS BOOST PROGRAM VOLUNTEER**

### **Job Summary**

Volunteers for the Skills Boost program support children in their literacy development which may include working with a child one to one or with a small group. Volunteers create a safe and positive environment where children feel comfortable in practicing their developing skills. Training for volunteers is provided.

### **Program Description**

The program is managed by a Coordinator and each location has a facilitator who leads the program. The Skills Boost program includes hands-on project-based, high-interest learning activities that encourage literacy development. The goal of the program is to support children in their learning and build their confidence and skill. The program typically runs from October to June and takes place afterschool at a school or community location. Each session is approximately 2 hours in duration.

### **Responsibilities**

- Participate in an orientation/training session
- Commit to a pre-arranged schedule (usually 2-4 hrs per week)
- Notify the Coordinator if there are any changes or concerns
- Complete reports as requested by the Coordinator
- Follow all program protocols

### **Qualifications**

- Previous experience teaching children or related experience
- Excellent communication skills
- Enjoys working with others in a team environment
- Current Criminal Record Check

Applicants must submit a completed volunteer application form with references for consideration. Applications are available [online](#).

Please contact the Program Coordinator for more information or if you require a manual application at [programs@literacysociety.ca](mailto:programs@literacysociety.ca).

**Thank you for your interest in this program!**

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